2017 Enchanted Forest Gingerbread Village

Gingerbread Village Designer Policies and Procedures

Important Dates

- Gingerbread Delivery will take place:
  - Thursday, November 9, **12 noon - 5pm**
  - Friday, November 10, **9am - 8pm**
  - Saturday, November 11, **9am - 5pm**
  - Sunday, November 12, **noon - 5pm**

- Gingerbread Pick Up will be:
  - Tuesday, January 2, **9am - 8pm**
  - Wednesday, January 3, **9am - 5pm**
  - Thursday, January 4, **9am - 5pm**
  - *Any gingerbread houses that are not picked up will be discarded

General Information about Gingerbread Decorating

- All gingerbread creations must be delivered through the Business/Security door at the back of the Pink Palace Museum building (next to double loading dock, park in staff parking).
- There will be a dedicated table by the security desk where you can leave your Gingerbread House. Please be sure to include your name on the house when you leave it.
- If you would prefer to carry your gingerbread house up to the exhibit you will need to check in with security and receive a visitor badge prior to coming up to the exhibit.
- Gingerbread decorators agree to have their gingerbread creations photographed and to have their name appear in the credits of any publications or social media posts.

Design and Display

- We suggest using a base size of approximately 20" x 20" for your gingerbread display, however if you need extra room please contact us for approval.
- The gingerbread structure should be made using traditional gingerbread house ingredients and decorations. They should be stable enough to withstand the 6 week run of the exhibit.
- You are welcome to use a kit to assist with the making of your house.
- Please place your creation on a sturdy display board for easy transport and stability.
- Do not include anything that requires an electrical hook up.

Judging and Awards

Before the Enchanted Forest opens, judges will select winning gingerbread houses (1st, 2nd and 3rd place) in the following categories

- Most Creative
- Most Festive
- Best Le Bonheur Creation (decorated by a Le Bonheur Department or in honor of a patient)
- Best Children's Creation (decorated by children)

To be included in the Enchanted Forest Gingerbread Village your contract must be received by October 31, 2017. Space is limited and available on a first-come, first-serve basis.

If you have any questions please contact Sarah Fiser at 901. 463.0700 or by email at sarahfiser@gmail.com. You can also visit www.lebonheur.org/enchantedforest for more information on this event.

Thank you for supporting The Enchanted Forest and Le Bonheur Children's Hospital!