



Introduction to K Award Grant Writing Workshop



Children's Foundation
Research Institute



Grant Writing Workshop

- Voluntary participation in writing grant
- Mandatory participation from Le Bonheur Junior Faculty Grant applicants/recipients from this year and last year
- Participation from everyone in evaluation and feedback
- Culmination in a mock study section
- Final product: grant ready for submission



Barriers Identified

- Finding a strong and committed mentor
- Protected time
- Defining and meeting realistic deadlines
- Maintaining momentum with the writing process
- Procrastination!
- Publication record
- Preliminary data
- Issues with research plan



Individualized Approach for Funding Success!!

- Documentation to keep you on track
- Schedule deadlines for
 - completing drafts
 - requesting documents from Mentors, Institution
 - K-Club review and Mock Study Section
- Schedule meetings with Amanda/Venessa/Dr. Black as needed
- Follow up and reminder emails as deadline approaches
- Access to Cayuse/eVisions

PA-18-373		NIH Research Project Grant		PI:	
Budget Limit		\$ -			
Full Proposal Deadline: Tuesday, June 5, 18 PI Submission Target Deadline Monday, June 4, 18 UTHSC OSP Tuesday, May 29, 18 CFRI Review Tuesday, May 22, 18 Subrecipients Info Due** Thursday, May 17, 18 **Need to receive subrecipient budget, budget justification, statement of work and transmittal letter prior to CFRI Review					
Document	Page Limit	Comments	SF-424 Guide page(s)	Done	
Document Format		At least 11 points (Arial, Georgia, Helvetica, Palatino Linotype typeface, black) and 1/2 inch margins. Symbol fonts allowed, size requirements same. No headers or footers, page numberings. These will be added upon submission.	p. 7		
Cover Letter	1	See detailed checklist for more info.	p. 46		
Project Summary/Abstract	No more than 30 lines total.	Broad, long-term objectives, specific aims & relevance to health relatedness, candidates career goals and mentors	p. 63		
Project Narrative	3 sentences	Describe relevance of research to public health. Separate document.	p. 64		
Bibliography & References Cited	No Limit	Note special citation requirements for applicant publications authored/co-authored through NIH support.	p. 65		
Facilities and Other Resources	No Limit	List types of facilities used (Lab, Animal, Computer, Office, Clinical, Other) and their capabilities.	p. 67		
Equipment	No Limit	List major equipment items available for project including location and pertinent capabilities.	p. 67		
Biographical Sketch	5	Required for all senior/key personnel and Other Significant Contributors.	p. 80		
Budget & Justification		Modular budget & personnel justification.	p. 116		
		Full budget & detailed justification.	p. 91		
Candidate Information and Goals for Career Development	12 pages combined	Candidate's Background, Career Goals and Objectives, and Candidate's Plan for Career Development/Training Activities During Award Period	p. 153		
Research Strategy		3 sections: <i>Significance, Innovation, Approach</i> . Note: Must address RFP specific instructions	p. 154		
Training in the Responsible Conduct of Research	1	Describe a plan to acquire/obtain/provide instruction in the responsible conduct of research	p. 158		
Specific Aims	1	Goals, objectives and specific outcomes - per instructions.	p. 154		
Plans and Statements of Mentor and Co-mentor(s)	6	Mentor and Co-mentors document their role and willingness of to participate in the project, explain their contribution to the development of the candidate's research career.	p.160		
Letters of Support	6	Letters of support from collaborators, contributors, and consultants will be required for any such person who will contribute to the scientific development or execution of CDA application's proposed project. Follow specified instructions.	p. 161		
Description of Institutional Environment	1	sponsoring institution must document a strong, well-established research program related to the candidate's area of interest	p. 162		
Institutional Commitment to Candidates's Research Career Development	1	Document on institutional letterhead that describes Institution commitment to the candidate and the candidate's career development, independent of the receipt of the CDA.	p. 162		
Protection of Human Subjects	No Limit	If applicable, follow specified instructions for responses to Protection of Human Subjects, Inclusion of Women and Minorities, and Inclusion of Children.	p. 137		
Vertebrate Animals	No Limit	If applicable: Describe Procedures, Justification, Minimization of pain/distress	p. 164		
Select Agent Research	No Limit	Hazardous biological agents and toxins as identified by HHS or USDA. If applicable, describe procedures, plans and biocontainment resources for use.	p. 165		
Consortium/Contractual Arrangements		Applicable if you have consortium/contracts in your budget. Describes consortium arrangements, follow specifications.	p. 144		
Resource Sharing Plan(s)		Data Sharing Plan, Sharing Model Organisms, and/or Genomic Data Sharing; see detailed list for more information.	p. 167		
Authentication of Key Biological and/or Chemical Resources	1	Briefly describe methods to ensure the identity and validity of key biological and/or chemical resources used in the proposed studies.	p. 167		

- Checklists for specific grants:
 - Internal deadlines for CFRI, UTHSC, and funder
 - List of all documents necessary for submission
 - Page limits
 - Links to instructions in SF-424 Guide

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Document	Request Date	First Draft to Mentor	First Draft to Scientific Editor	Meeting with Division Business Officer	Second Draft to Mentor	Second Draft to Scientific Editor	K-Club Review	Estimated Final Draft
Project Summary/Abstract								
Project Narrative								
Bibliography & References Cited								
Facilities and Other Resources								
Equipment								
Biographical Sketch - PI								
Biographical Sketch - senior/keypersonnel								
Budget & Justification								
Candidate Information and Goals for Career Development								
Research Strategy								
Training in the Responsible Conduct of Research								
Specific Aims								
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Authentication of Key Biological and/or Chemical Resources								

- Due dates for individual documents
 - To mentor
 - To Editor
 - For K-club review
 - Final



Interested in this Individualized approach?

- Decide which funding opportunity you wish to apply for
- Decide on a mentor
- Email Amanda.Preston@lebonheur.org to set up first meeting



Timeline

- 2/13/18-Intro to K Award and Orientation to Workshop
- 3/13/18-Specific Aims Page (Drafts Due 4/2/18)
- 4/10/18-Specific Aims Page Review / Career Development Plan (Drafts Due 4/23/18)
- 5/8/18-Career Development Plan Review / Research Plan (Drafts Due 6/1/18)
- 6/12/18-Research Plan Review / Biosketch (New Format) (Drafts Due 7/2/18)
- 7/10/18-Biosketch Review / Budget (Drafts Due 8/1/18)
- 8/14/18-Miscellaneous Grant Components/Introduction to Mock Study Section
- 9/11/18-Mock Study Section (Drafts due 8/27/18)
- 10/12/18-NIH Deadline, 10/5/18-UT ORA Deadline

Research and Education

Research

Research Facilities

Meet Our Team

Biomedical Informatics and
Biostatistics

Biorepository and Integrative
Genomics Initiative

Investigator Resources

K-Club

Education

K-Club

The University of Tennessee Health Science Center K-Club provides early career investigators and junior faculty with information and guidance for preparing and submitting applications for NIH Research Career Development Awards (K awards).

K-Club meets on the second Tuesday of each month at noon, and is open to all investigators at UTHSC, as well as junior investigators from SJCRH and the University of Memphis. Senior investigators are encouraged to attend to contribute to the discussion and provide perspective.

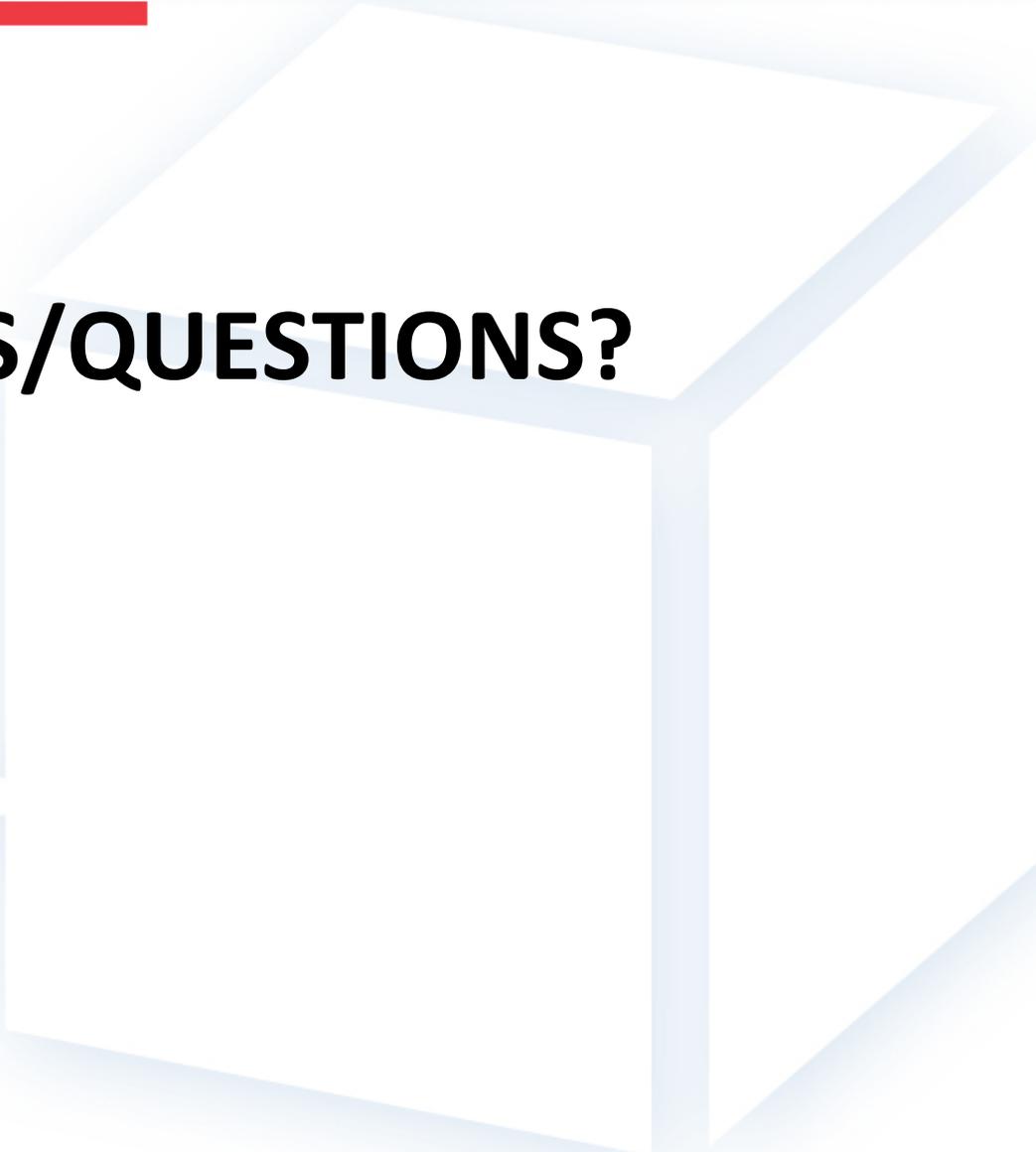
Topics that have been covered in K-Club include "What are K Awards? Introduction and Basics of the Mechanism"; "Alternatives to the K Award: Subspecialty-Specific Awards"; "Report From the Front: My Experience in Securing K Award Funding"; "Advice and Red Flag Warnings for K Awards: From the Perspectives of a Review Panel Chair and a Standing Member" and "NIH Grant Peer Review: Demystifying the Process". These topics are covered in a variety of manners, including discussion groups, interactive seminars (some from outside speakers), and workshops.

Questions and comments regarding K Club should be directed to:

Dennis D. Black, MD
J. D. Buckman Professor of Pediatrics
Professor of Physiology
University of Tennessee Health Science Center
Operations Manager, iRISE CTSI
Director, Children's Foundation Research Institute
Vice President for Research, Le Bonheur Children's Hospital
Phone: 901-287-5355
E-mail: dblack@uthsc.edu

Additional Resources:

- [UT RockKs K Club: Alternatives to the K Subspecialty-Specific Career Development Awards](#)
- [Submitting Proposals for NIH K Awards 1](#)
- [Submitting Proposals for NIH K Awards 2](#)
- [The Specific Aims Page: Engaging the Reviewer](#)
- [NIH Peer Review Webinars](#)
- [Biosketch 101](#)
- [Grant Reviews: Celebrate or Revise and Resubmit](#)
- [Preparing For and Finding Your First Faculty Position](#)
- [K Awards: The Career Development Plan](#)



COMMENTS/QUESTIONS?

Home

Career Path

Programs

Institute/Program Matrix

Resources

Training

Fellowships

Career Development

Research Education

Loan Repayment

Research Career Development Awards

[RTCD Home](#) > [Programs](#)

To provide institutional research training opportunities (including international) to trainees at the undergraduate, graduate, and postdoctoral levels

1. Select Role



Awardee



Appointee

2. Select Career Level

Select

APPLY FILTER

RESET FILTER

F99/
K00

Individual Predoctoral to Postdoctoral Fellow Transition Award

The purpose of the Predoctoral to Postdoctoral Fellow Transition Award (F99/K00) is to encourage and retain outstanding graduate students who have demonstrated potential and interest in pursuing careers as independent researchers. The award will facilitate the transition of talented graduate students into successful research postdoctoral appointments.

Details

No Funding Opportunity Announcement Currently Available

K01

Mentored Research Scientist Career Development Award

The purpose of this program is to provide support and protected time for an intensive, supervised career development experience in the biomedical, behavioral, or clinical sciences leading to research independence. Some NIH Institutes use the K01 to enhance workforce diversity, or for individuals who propose to train in a new field, or for individuals who have had a hiatus in their research career.

Details

[View Current Funding Opportunities](#)

FAQs

- Who do I contact for questions about my specific application?
- If there are problems with eRA Commons registration or with the grants.gov submission process, where can one get help?
- Who do I contact for questions about my specific institutional training application or grant?
- Do Training Grants have pre-award cost authority?
- NIH uses a formula to calculate what would be awarded for tuition/fees and training related expenses on institutional training grants. Should the grantee use this formula as part of their requested budget in a competitive grant?

[View More](#)

Policy Notices

- NOT-OD-16-007: NIH & AHRQ Announce Transition to New Research Training Table Formats for 2016 and Upcoming Release of the xTRACT System
- NOT-OD-16-008: NIH & AHRQ Announce New Form for PHS Awarding Component and Peer Review Requests